

# TeachForward

Resident Educator

Summative Assessment (RESA)

Tips & Notes

# Top 10 RESA Tips

# 1. Update CORE Profile

- RESA email address comes from a candidate's CORE profile.
- CORE is accessed through the OH|ID portal, but the profiles are not connected.
- Candidates should make sure the email address in their CORE profile is current and spelled correctly.
- **Recommendation:** avoid college email accounts, which can close in the middle of the year

## 2. Activate Account ASAP

- After first-time candidates are registered and the submission window opens, they will receive an account activation email from [support@teachforward.com](mailto:support@teachforward.com) (Add this email address to your contacts)
- Candidates should check their junk/spam folder for the email.
- If registered candidates do not receive an account activation email, they should email [resa@teachforward.com](mailto:resa@teachforward.com).
- Returning candidates are able to log in to their existing account and will not receive an account activation email.
- Account Activation Deadline
  - First-time candidates must activate their account and complete their profile
  - Returning candidates must update their profile



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Account Activation for  
OH RESA

Hi Alexis,

Welcome to TeachForward!

The OH RESA will be using the TeachForward System to support the submission and review of work products.

To get started, please click the link below to register and activate your account. As part of the registration process, we will ask you a few basic questions to set up your account.

[Activate My Account](#)

Please note that this activation can be used one time only. If you have any questions, please feel free to contact our support team at [support@teachforward.com](mailto:support@teachforward.com).

### 3. Read the RESA Guidebook

- The RESA Guidebook is available on the [Resources page](#) of the RESA website.
- Before starting the RESA, candidates should read the entire RESA Guidebook.
- Before submitting the RESA, candidates should return to the RESA Guidebook and review the Check Your Work Before You Submit section of the RESA Guidebook to make sure their submission meets all the requirements.

# 2022-2023 RESA Timeline

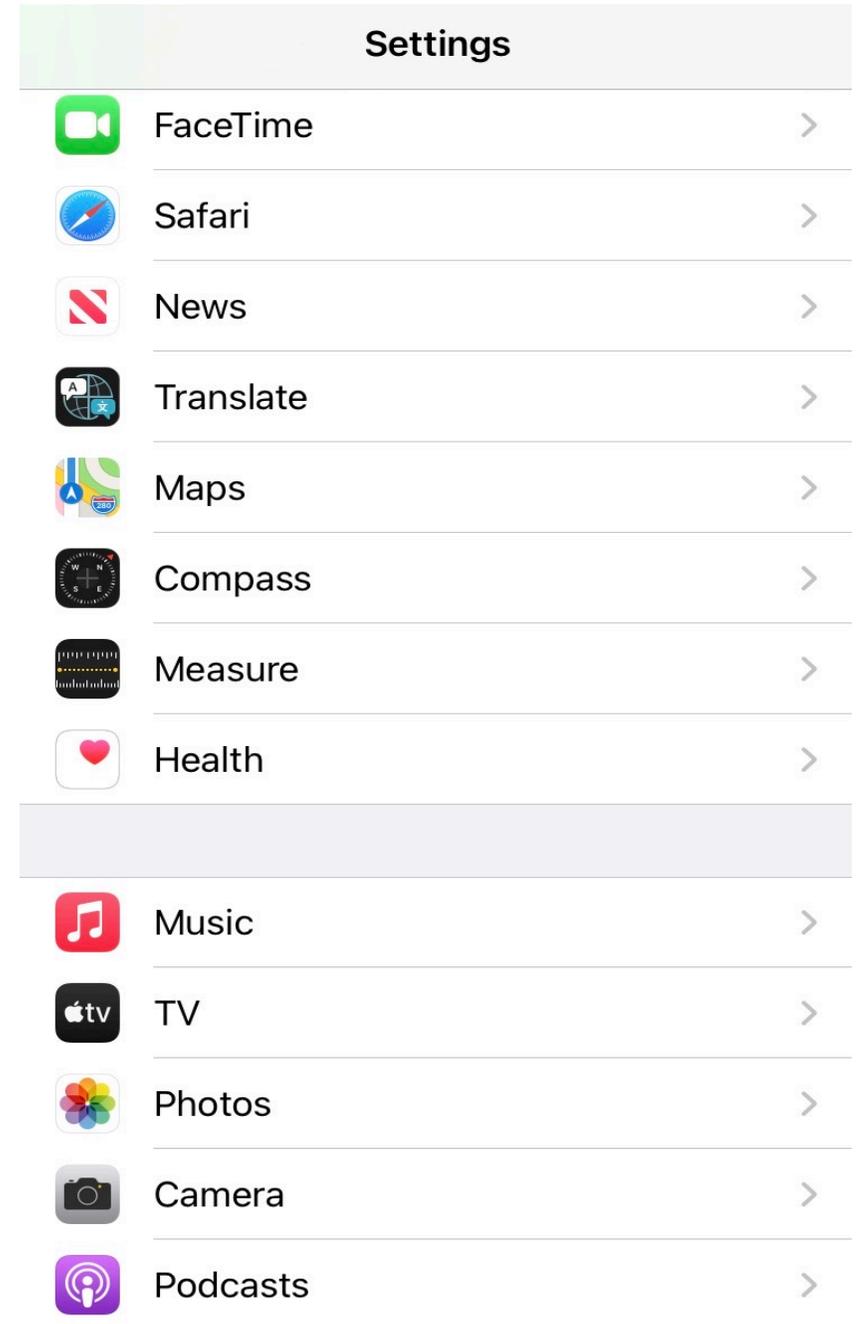
CORE Registration Opens	Monday, August 1, 2022
RESA Website Updated & Guidebook Published	Monday, August 15, 2022
RESA Submission System Opens	Wednesday, October 12, 2022
CORE Registration Deadline	Tuesday, November 15, 2022
Account Activation Deadline	Thursday, Dec 15, 2022
RESA Submission Deadline	Friday, February 3, 2023
RESA Score Reports Released	Tuesday, April 4, 2023
Final Day to Download Score Reports	Thursday, June 15, 2023

## 4. Ask Questions

- After reading the RESA Guidebook, candidates should talk to their facilitator if they have any questions.
- If the facilitator does not have the answer, the candidate should contact the help desk ASAP by emailing [resa@teachforward.com](mailto:resa@teachforward.com).
- Phone support is available from December 1 until the deadline.
- Starting December 1, the phone support number and hours will be posted on the Contact Us page of the RESA website.
- When emailing or calling the help desk, candidates should provide their educator state ID number.

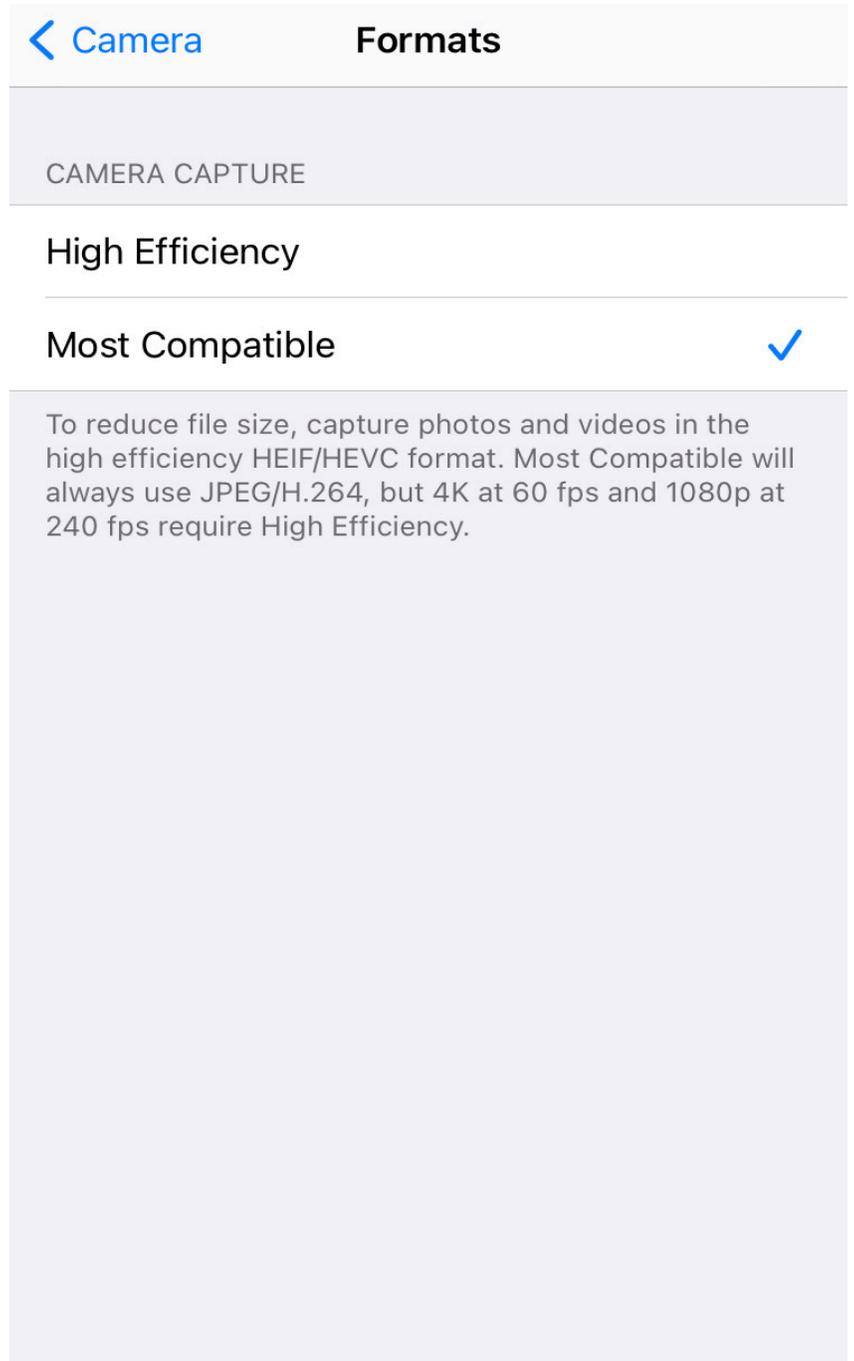
# 5. Check Camera Settings

- Avoid larger files that take longer to upload
- Open Settings > Camera



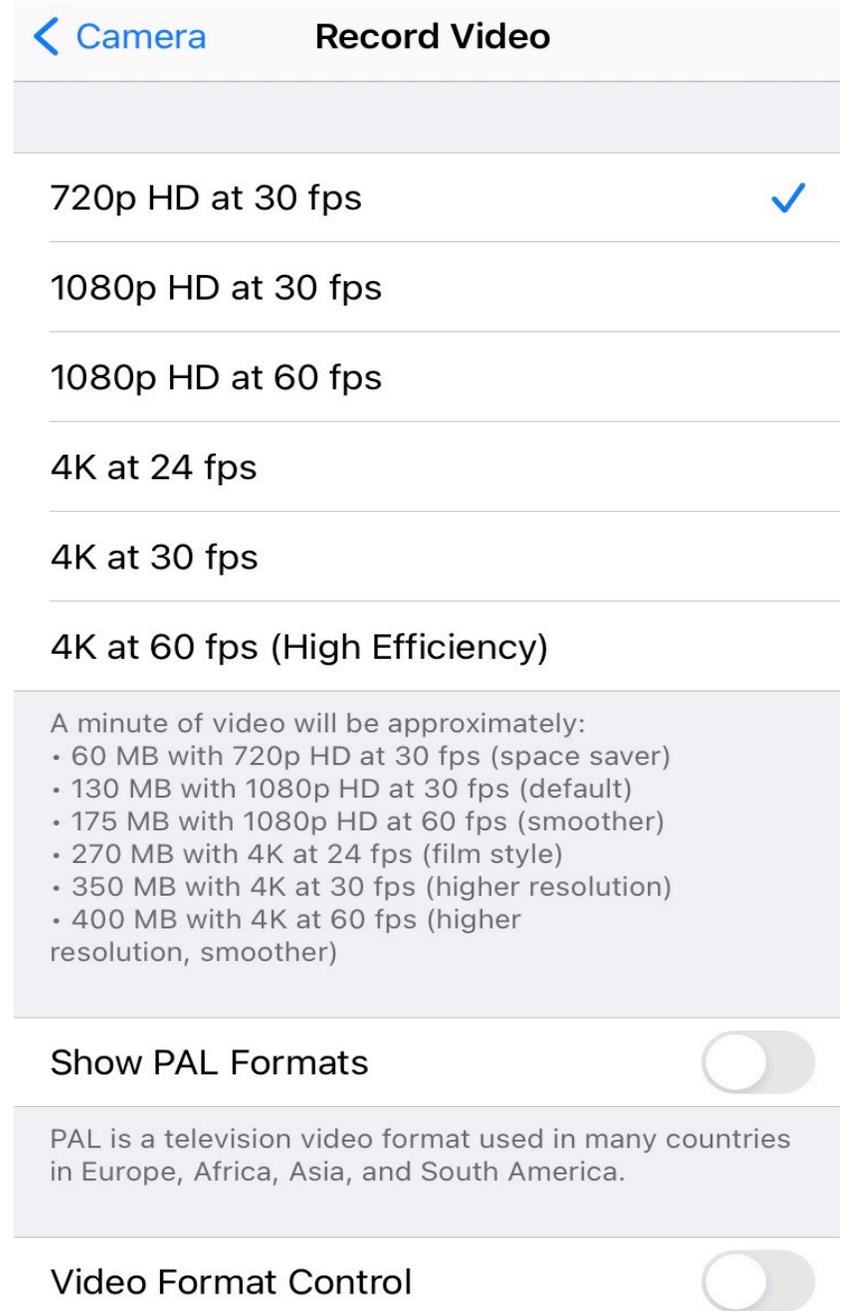
# Format

- Open Settings > Camera > Formats > Most Compatible



# File Size

- Choose an option that creates a smaller file size
- Open Settings > Camera > Record Video > 720p HD at 30 fps



## 6. Record Multiple Lessons

- Provides options – in case there is an issue with the content or technical quality of one of the videos
- Choosing the best recorded lesson is an act of self-reflection
- Complete forms after selecting the best recorded lesson

# 7. Upload Unedited Video

- To make uploading easier:
  - Upload video directly from mobile device, or
  - Upload video from Google Drive
- After unedited video is uploaded to the platform, candidates have the opportunity to select a segment that is a maximum of approximately 20 minutes in length.
- Assessors are unable to score submissions if the videos are edited (e.g. the video evidence includes noticeable time lapses).
  - If video file is very big: okay to trim the video (i.e. cut off the beginning and/or end) before uploading.
  - If device automatically created multiple video files: okay to merge the files into one continuous video segment.

## 8. Do not modify the form templates.

- All questions and responses should remain in the correct order and on the correct page.
- Candidates should not convert their forms to Google documents and/or edit forms in Google Drive.
- If candidates modify the templates (e.g. add extra pages), they will not be able to upload the forms or their forms will not process properly, which could cause the forms to appear blank.

# 9. Submit Early

- At least two weeks early
  - The earlier, the better
  - After submitting, candidates have the option to recall their submission and resubmit before the deadline.
- Prevents stress around meeting the deadline
- Allows time for the RESA help desk or district IT staff to provide technical assistance if necessary
- Provides an opportunity to select or record a new video if candidates encounter an issue with their video
- Easier and faster to upload video since fewer candidates are using the platform and the local network

## 10. Click the Blue Submit Button.

- To complete the RESA, candidates need to click on the blue Submit button and answer the questions.
- Candidates must properly upload both forms and their video before they are able to click on the Submit button.
- If candidates see “99% Complete,” it means they have uploaded all their materials, but have not pushed Submit.
- After completing the submission process, candidates receive a submission confirmation email - check junk/spam folder.

The arrow on the right side is pointing to the Submit button.

## Ohio RESA Lesson Reflection 2019-20

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**1** RESA Lesson Reflection DUE: January 24, 2020 | STATUS: IN PROGRESS

You will need to select a single lesson as the focus. You will submit a video recording of this lesson with a continuous 20-minute segment of the lesson chosen for evaluation. The video must be submitted with a Teaching and Learning Context Form and a Video Overview and Commentary Form in order to demonstrate your work with students in the context of a single lesson. You may download the forms in the What I Need to Know section of this task. [MORE](#)

What I Need to Know ▶

**What I Need to Submit** ▶  
SUBMISSION - 99%

Required Work Products: 3 ○ 3 of 3

RESA Teaching and Learning Context Form  
[RESA\\_Teaching\\_and\\_Learning\\_Context\\_Form\\_-\\_PDF\\_Ericson copy.pdf](#)

RESA Classroom Video  
[Agility.MOV](#) -- [Edit Video Segment](#) --

RESA Video Commentary and Reflection Form  
[RESA\\_Video\\_Commentary\\_and\\_Reflection\\_Form\\_-\\_Word-DEMO.docx](#)

Submit

The arrow is pointing to “SUBMITTED” status.

The screenshot displays the OH RESA dashboard interface. At the top left, the text "OH RESA" is visible. Below it, a sidebar shows "Cohort 2019-20" with a dropdown arrow. The main header area contains a blue "To-Do List" button and a "Score Report" link. A "CERTIFICATION" section is highlighted with a grey bar, and a "DUE: 1/24/2020" label is present in the top right of this section. The main content area features a card for "Ohio RESA Lesson Reflection 2019-20". This card includes a circular image of a teacher and a student, the title "Ohio RESA Lesson Reflection 2019-20", and the text "COHORT 2019-20" and "ASSIGNED BY: OH ADMINISTRATOR". At the bottom of the card, the status is "STATUS: SUBMITTED" and "ACTIVITIES: ●". A blue arrow points from the bottom of the page to the "SUBMITTED" text. On the right side of the card, there are icons for a checkmark and a bar chart.

# Shared PC Account

- Allows PCs, facilitators, and mentors to review the TeachForward submission system and understand its functionality
- Only available during the submission window
- For log-in credentials and instructions, email [resa@teachforward.com](mailto:resa@teachforward.com) after the submission window opens on October 12

# Free Access to Remote Learning Module

## Home

In an effort to support **RESA** candidates during this uniquely challenging school year, **TeachForward** is providing free access to this Remote Learning Module, which is a comprehensive set of resources curated by the Danielson Group to support teaching and learning in online and hybrid instructional environments.

Use of the Remote Learning Module and its resources is completely optional, and **RESA** submissions will not be evaluated based on the resources in the Remote Learning Module.



RESOURCES FOR  
**Remote Learning**

Get Started

The banner features a blue background with white and yellow accents. It includes a lightbulb, a yellow envelope, a person icon, and a laptop displaying a video call. A green checkmark in a speech bubble is also present.



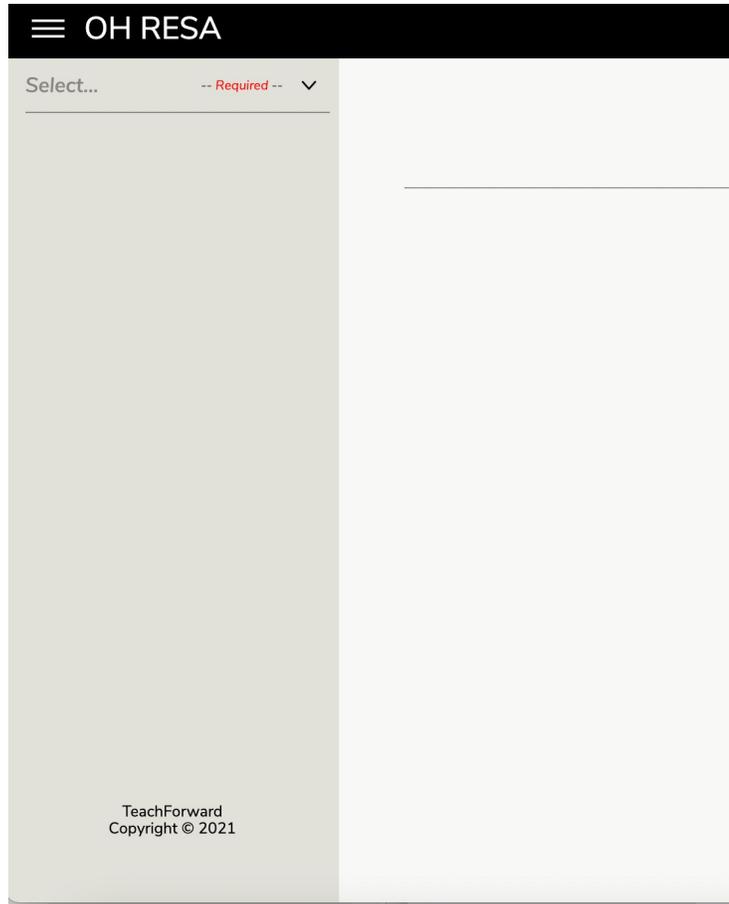
Ohio RESA

Click To Return

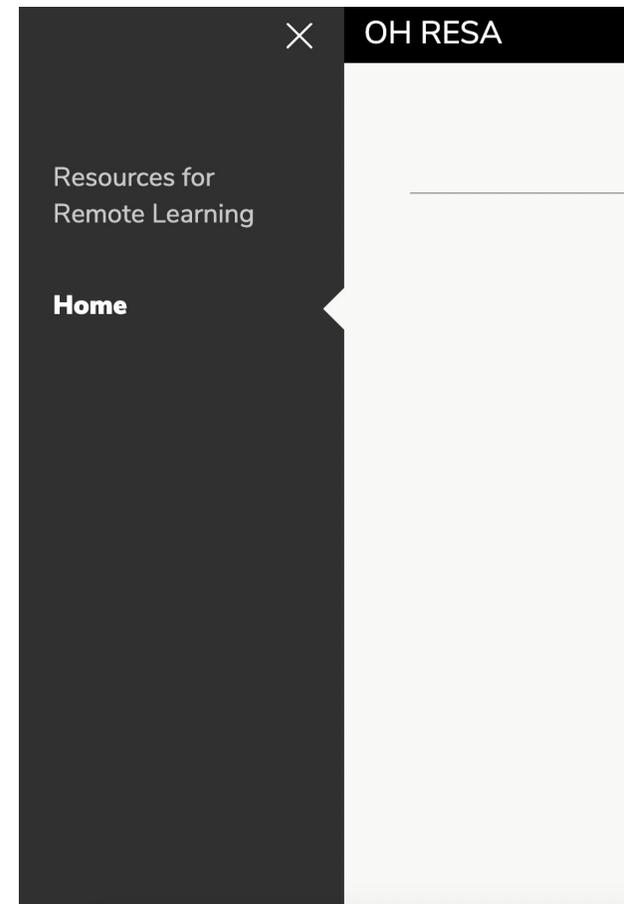
The block contains the Ohio RESA logo and a red button with the text 'Click To Return'.

# Steps to Access Remote Learning Resources

Click on 3-bar icon in upper-left corner of RESA platform

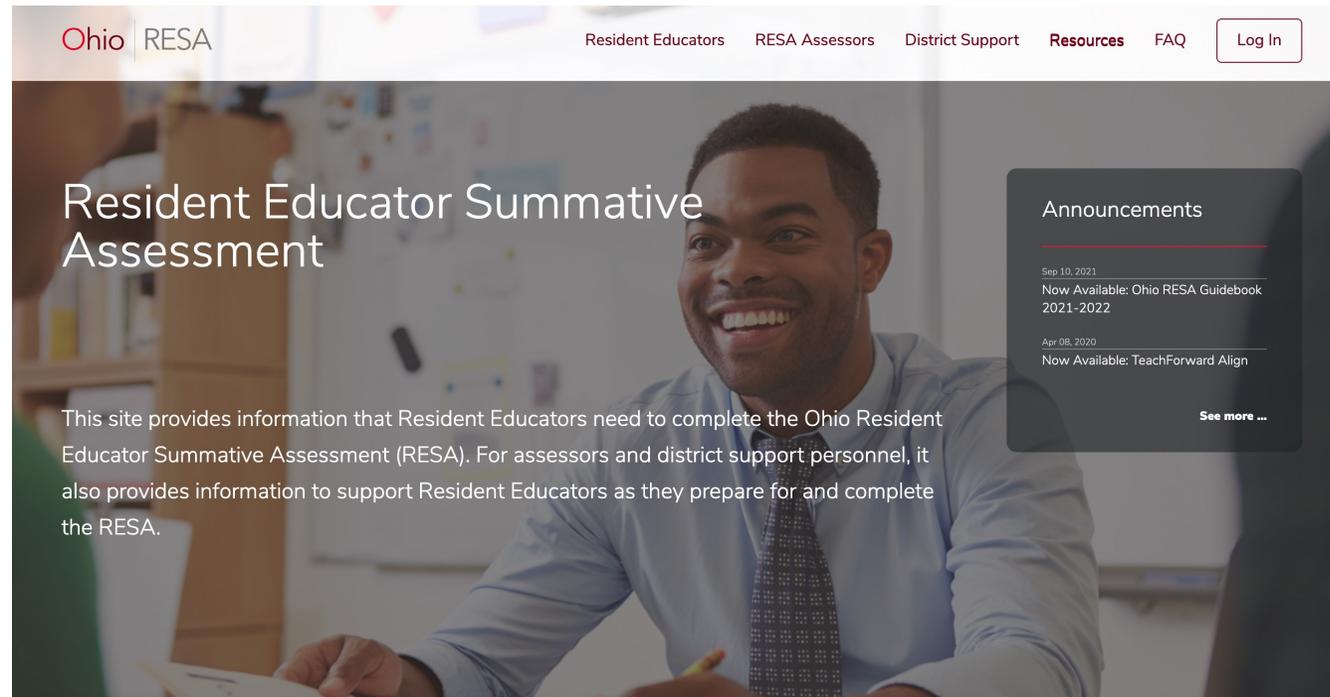


Select Resources for Remote Learning



# Ohio RESA Website

- Homepage: [ohioresa.com](https://ohioresa.com)
- Resources Page: [ohioresa.com/resources](https://ohioresa.com/resources)



# Updated Resource

## **Video: Walkthrough of the RESA Lesson Reflection**



This video tutorial walks through the RESA Lesson Reflection.

# Scoring Process

- All RESA assessors are Ohio educators with at least 10 years of classroom teaching experience.
- Before scoring begins each year, assessors must complete training and pass a rigorous certification test.
- Starting in 2018-2019, all submissions that receive a Not Pass score are automatically scored a second time by a different assessor who is not aware that the submission has already been scored. The score from the second round of scoring is the final score.

# Score Reports

- Release Date: Tuesday, April 4, 2023
- All score reports are released at the same time.
- To access their score reports, candidates will log in to their accounts.
- Candidates should print and save a paper copy of their score report, download and save an electronic copy, and email themselves with their score report attached (or saved in Google Drive).
- **Final Day to Download Score Reports: June 15, 2023**
  - After June 15, candidates are not able to get a copy of their score report.

# Score Report Resources

- Available on the Resources page of the RESA website:  
[ohioresa.com/resources](https://ohioresa.com/resources)
  - Sample Score Report
  - Score Report Guidance for Resident Educators
- FAQ Page

Thank you for everything you do to support your Resident Educators!

If you have any questions, please feel free to email  
[resa@teachforward.com](mailto:resa@teachforward.com)