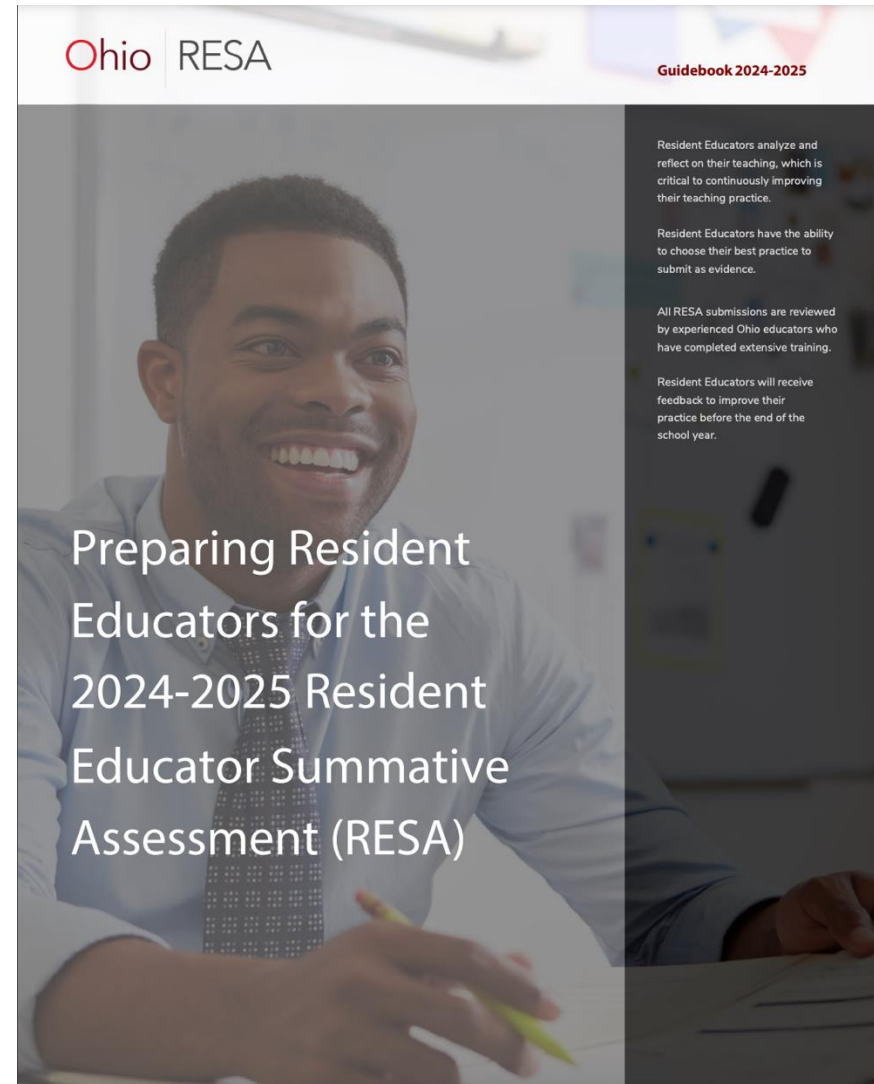# TeachForward

Top 10 Tips for RESA Candidates 2024-2025

1. Read the RESA Guidebook & View Video Tutorials

- The RESA Guidebook is available on the [Resources page](#) of the RESA website.

- Before starting the RESA, candidates should read the entire RESA Guidebook.

- To learn how to navigate the RESA Submission System, click "View Video Tutorials" on the homepage.

Ohio | RESA

Guidebook 2024-2025

Resident Educators analyze and reflect on their teaching, which is critical to continuously improving their teaching practice.

Resident Educators have the ability to choose their best practice to submit as evidence.

All RESA submissions are reviewed by experienced Ohio educators who have completed extensive training.

Resident Educators will receive feedback to improve their practice before the end of the school year.

Preparing Resident Educators for the 2024-2025 Resident Educator Summative Assessment (RESA)

Ohio | RESA

OA

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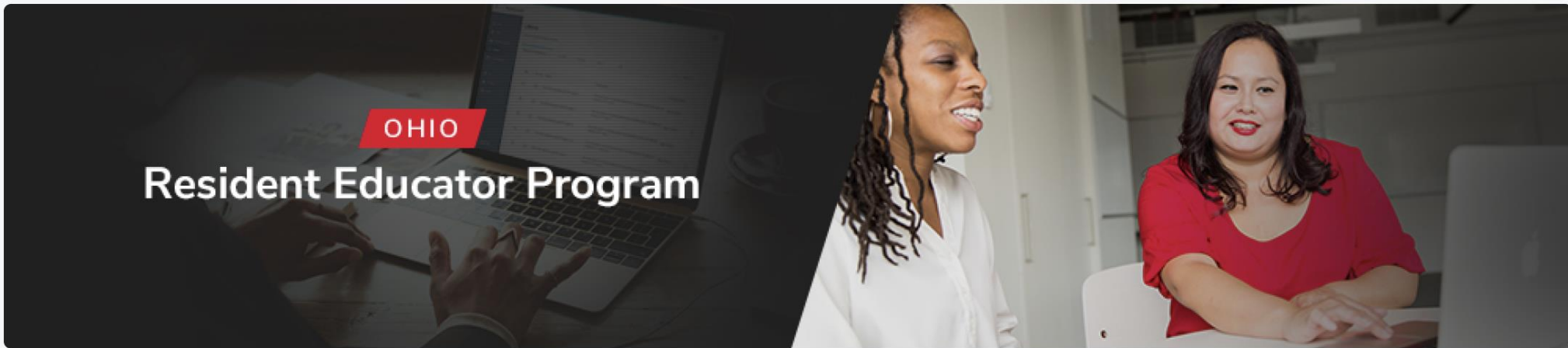
View videos on how to use the platform and complete the RESA.
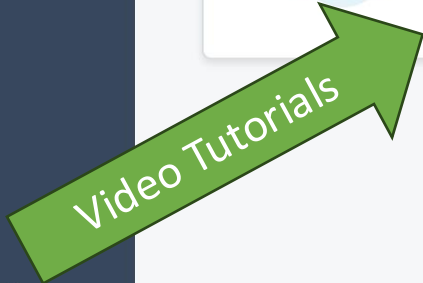
View Video Tutorials

View sample videos that were submitted for the RESA.

View Sample Videos

Premium Service: Teachers may select and meet with a virtual coach for additional support.

Request Info on Coaching

Video Tutorials

Video Tutorials

- RESA Submission System
  - "Uploading and Submitting the RESA"
  - "Getting Your RESA Score Report"

- Resources Page of RESA Website: https://ohioresa.com/resources/
  - "Walkthrough of the RESA Lesson Reflection"

2. Register RESA Account

- Account Registration Instructions (Pages 3-4 of Guidebook)
  - <mark>Choose an email address that is checked on a regular basis</mark>
    - Do NOT use college or university email addresses, which can close or become inactive
    - Email address does not need to match your email address for CORE or any other account
    - **Okay to use school/district email address**
    - Do NOT attempt to create multiple accounts
  - <mark>Account Profile: RESA candidates must correctly enter their Educator State ID</mark>
  - Email Verification: add support@teachforward.com to contacts; check junk/spam folder

Account Registration Instructions

1. Navigate to ohioresa.com and click the "Log In" button in the upper-right corner.
2. On the Login page, click the blue "Register Now" link at the bottom of the page.
3. For your account, enter an email address that you check on a regular basis.
   a. You can use either a personal or school/district email address.
   b. Do not enter a college or university email address, which could close while you are using the platform.
   c. The email address for your RESA account does not need to match the email address for your OH|ID account or any other account.
   d. **IMPORTANT: Do NOT attempt to create multiple accounts.** You can only access the RESA through one account. If you would like to change the email address for your account or do not know if you already have an account, please email support@teachforward.com.
4. Enter a password that meets the following requirements, which are listed on the website:
   a. Does not contain your email
   b. Does not contain 3 or more consecutive identical characters
   c. Contains at least 6 characters that are not numbers

   d. Contains a total of at least 12 characters
5. Confirm your password, making sure it matches the password you entered in the line above.
6. Click on the "I have read and agree" checkbox after reviewing the Privacy Statement and Terms of Use for the platform.
7. Click the "SIGN UP" button.
8. Check your inbox and junk/spam folder for an email from support@teachforward.com with the subject "Verify Your Email Address", open the email, and click on the blue "Verify Email and Log In" button at the bottom of the email.
   a. You will not be able to log in until you have taken this step to verify your email address.
   b. If you do not see the verification email in your inbox or junk/spam folder within a few minutes of registering, please click on "Resend Verification Email" at the bottom of the Login page.
   c. If you do not receive the verification email, email support@teachforward.com.
9. After logging in for the first time, complete your account profile.
10. **IMPORTANT: In order to access the RESA, you need to correctly enter your Educator State ID Number in your profile.**
    a. Every Ohio educator has an Educator State ID, which is usually "OH" followed by seven digits (e.g. OH1234567).
    b. To find your number, check this website: https://core.ode.state.oh.us/Core4/ODE.CORE.Lic.Profile.Public.UI/
11. If you have any questions or need technical assistance, contact the TeachForward Help Desk at support@teachforward.com.

Account Registration - Common Issues

- Multiple Accounts
- Incorrect Educator State ID Number (typo, wrong ID, missing "OH", etc)
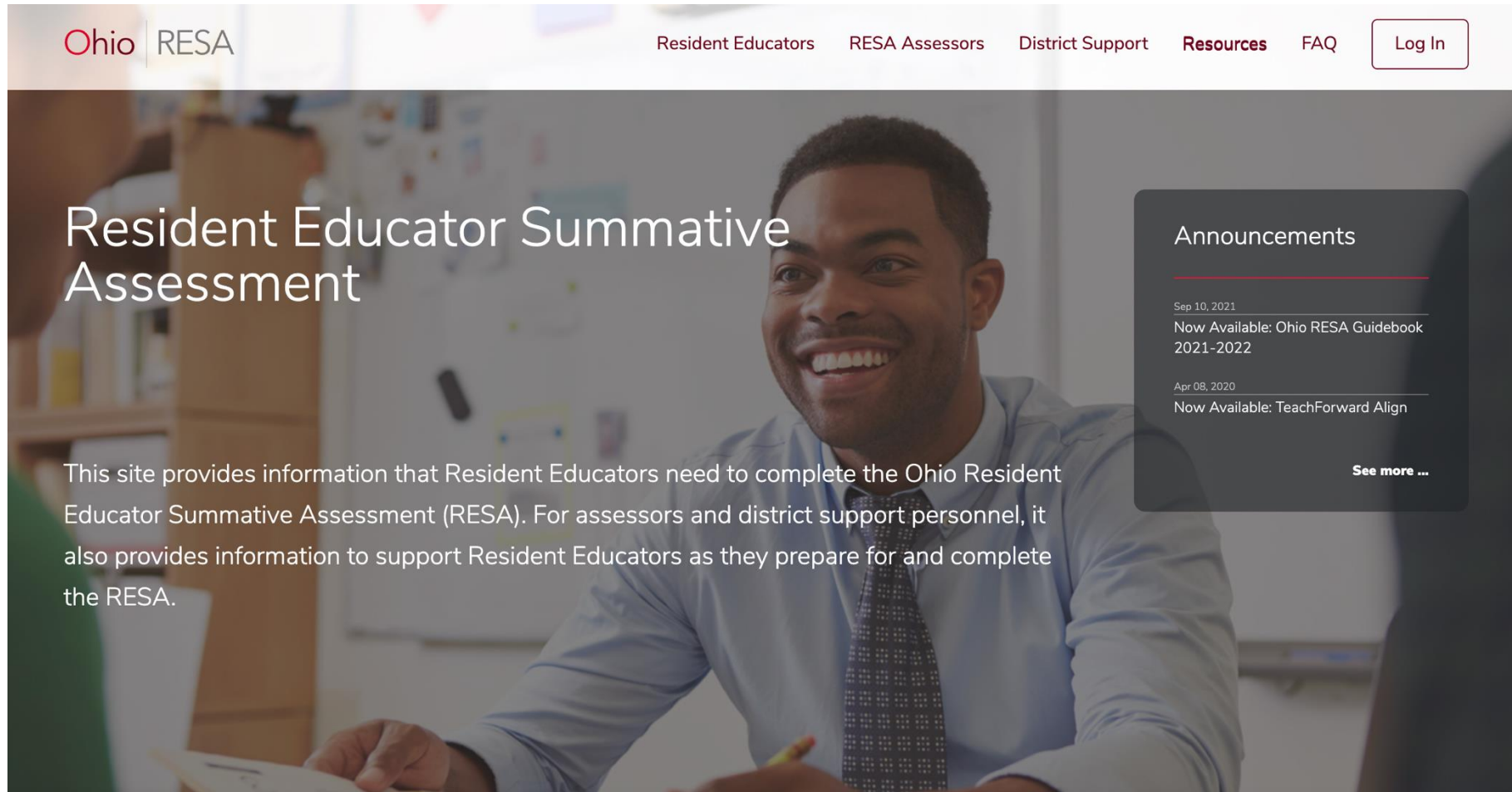
Educator State ID Number

Everyone has an Educator State ID, which is usually "OH" followed by seven digits (e.g. OH1234567). To find your number, check this website:

https://core.ode.state.oh.us/Core4/ODE.CORE.Lic.Profile.Public.UI/

Ohio RESA Website

- Homepage: ohioresa.com

⌂ HOME

⧗ TASKS

👥 LEARNING GROUPS

📖 LIBRARY

🗂 MY WORKSPACE

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⚙ SETTINGS

↪ LOGOUT

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OHIO
Resident Educator Program

View videos on how to use the platform and complete the RESA.

View Video Tutorials

View sample videos that were submitted for the RESA.

(Coming Soon)

Premium Service:
Teachers may select and meet with a virtual coach for additional support.

Request Info on Coaching

Ohio RESA Lesson Reflection

You are required to upload and submit your Lesson Reflection by Friday, April 5, 2024

✎ START ASSESSMENT

HA

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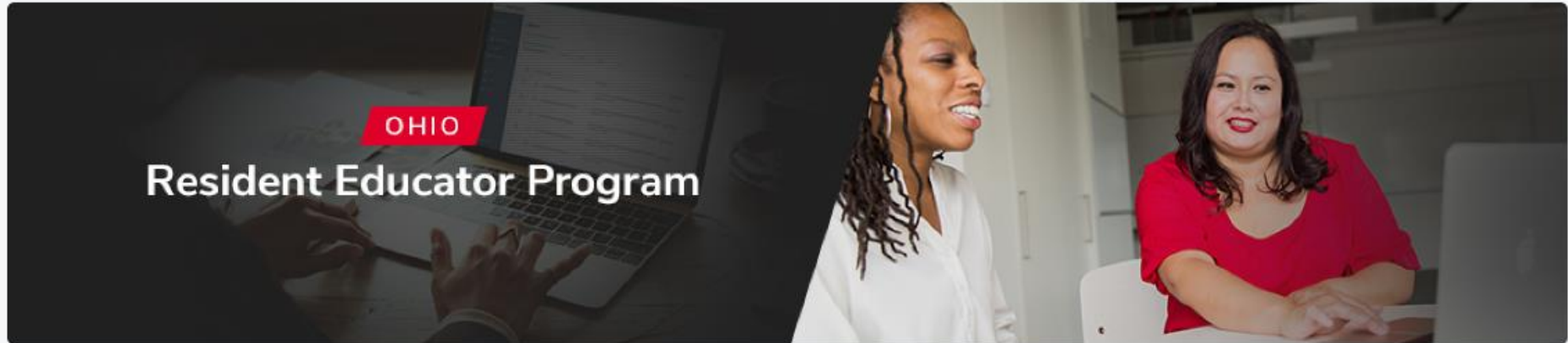
Ohio RESA Lesson Reflection

You are not registered to take the Resident Educator Summative Assessment (RESA), which must be taken during Year 2 of the Resident Educator Program. Please confirm you have entered the correct educator state ID number in your account profile and contact your Program Coordinator if you have any questions about your registration status.

3. Ask Questions

- After reading the RESA Guidebook, candidates should talk to their facilitator if they have any questions.
- If the facilitator does not have the answer, the candidate should contact the help desk ASAP by emailing support@teachforward.com.
- From October 1 - April 4, phone support is available.
- The phone support number and hours are posted on the Contact Us page of the RESA website.
- When emailing or calling the help desk, candidates should provide their educator state ID number.

4. Check Camera Settings

- Avoid larger files that take longer to upload
- Open Settings > Camera

Settings

FaceTime	>
Safari	>
News	>
Translate	>
Maps	>
Compass	>
Measure	>
Health	>
Music	>
TV	>
Photos	>
Camera	>
Podcasts	>
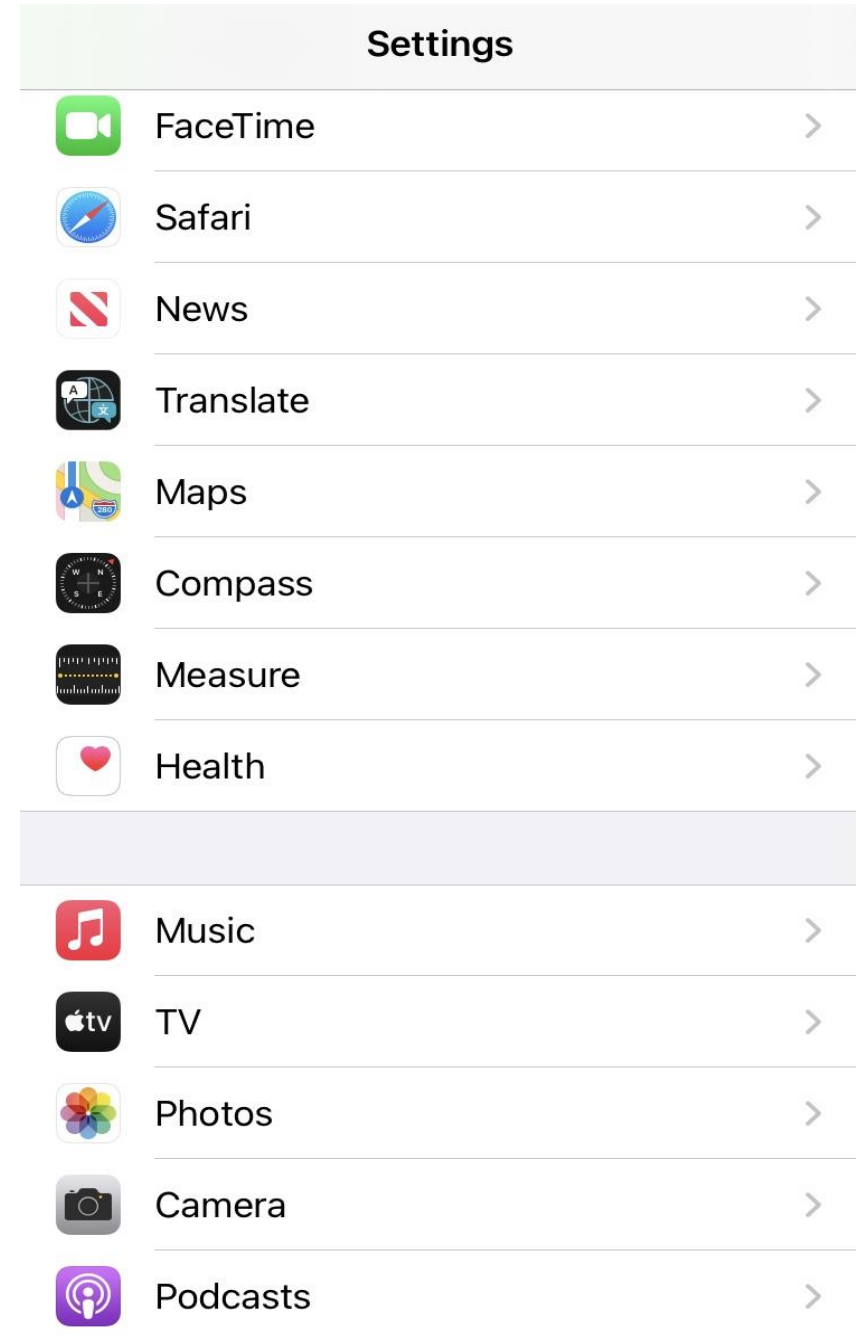
Format

- Open Settings > Camera > Formats >
  Most Compatible

CAMERA CAPTURE

High Efficiency

Most Compatible   ✓

To reduce file size, capture photos and videos in the high efficiency HEIF/HEVC format. Most Compatible will always use JPEG/H.264, but 4K at 60 fps and 1080p at 240 fps require High Efficiency.
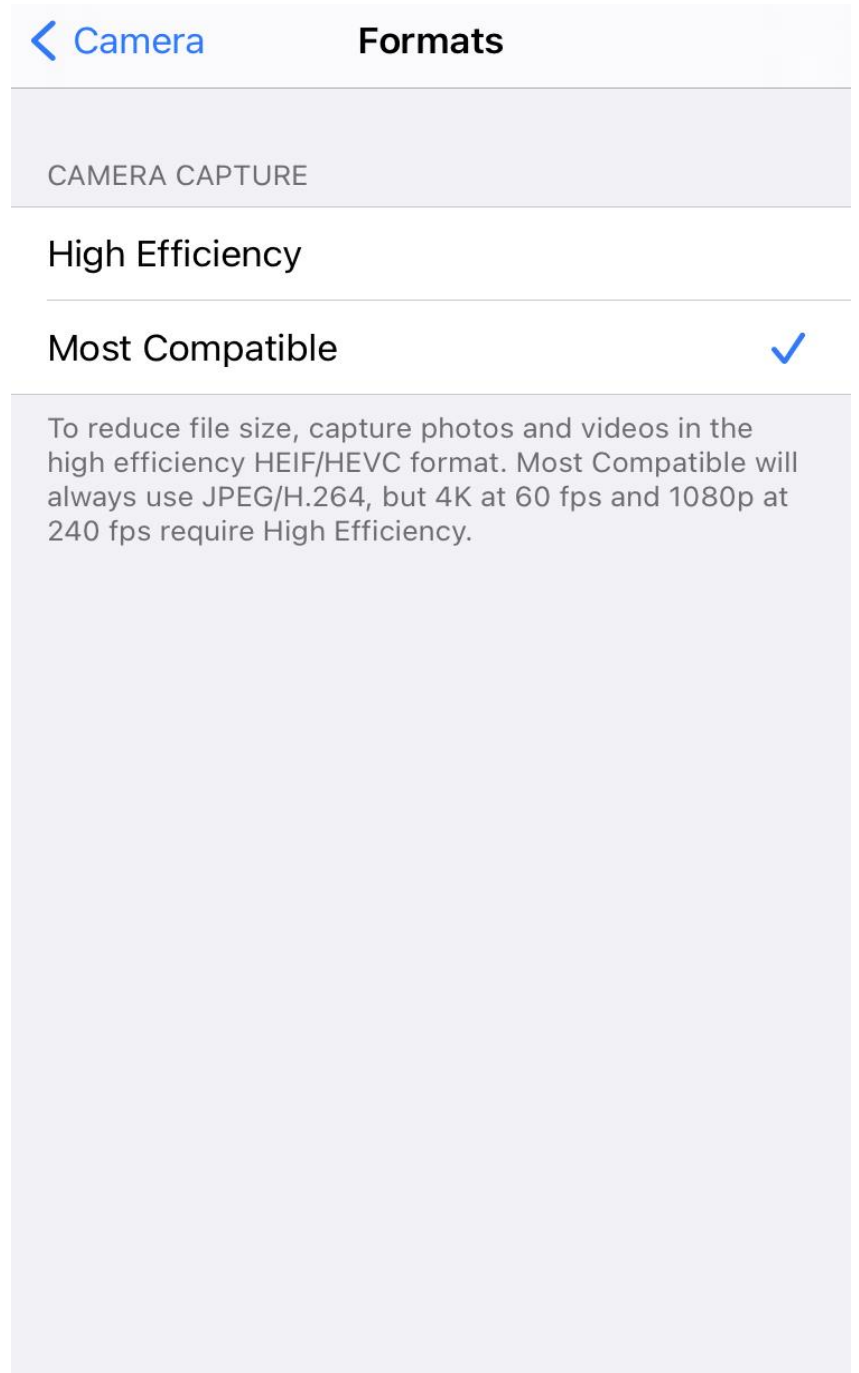
File Size

- Choose an option that creates a smaller file size
- Open Settings > Camera > Record Video > 720p HD at 30 fps

720p HD at 30 fps ✓

1080p HD at 30 fps

1080p HD at 60 fps

4K at 24 fps

4K at 30 fps

4K at 60 fps (High Efficiency)

A minute of video will be approximately:
- 60 MB with 720p HD at 30 fps (space saver)
- 130 MB with 1080p HD at 30 fps (default)
- 175 MB with 1080p HD at 60 fps (smoother)
- 270 MB with 4K at 24 fps (film style)
- 350 MB with 4K at 30 fps (higher resolution)
- 400 MB with 4K at 60 fps (higher resolution, smoother)

Show PAL Formats

PAL is a television video format used in many countries in Europe, Africa, Asia, and South America.

Video Format Control

5. Record Multiple Lessons

- Provides options – in case there is an issue with the content or technical quality of one of the videos

- Choosing the best recorded lesson is an act of self-reflection

- Complete forms after selecting the best recorded lesson

6. Upload **Unedited** Video

- To make uploading easier
  - Upload video directly from recording device
  - Trim the video (i.e. cut off the beginning and/or end) before uploading
- After unedited video is uploaded to the platform, candidates have the opportunity to select a segment that is a maximum of <u>approximately</u> 20 minutes in length.
- Assessors are unable to score submissions if the videos are edited
  - For the purposes of the RESA, a submitted video segment is considered edited if it has time lapses, breaks, changes in the speed of portions of the video, or any other modifications that make it more difficult to view and/or hear a portion of the submitted video segment.
  - If device automatically created multiple video files: okay to merge the files into one continuous video segment.

7. Do <u>not</u> modify the form templates.

- Do **<u>NOT</u>** modify the forms by editing the questions, reordering the questions, changing the size of the response boxes, adding pages, deleting pages, or converting the file type.

- Do **<u>NOT</u>** convert the forms to Google documents and/or edit forms in Google Drive.

- Only enter text in the forms. Do **<u>NOT</u>** insert images or links.

8. Submit Early

- <u>At least</u> two weeks early
    - The earlier, the better
    - No recall option
    - <mark>To allow time to retake the RESA, if necessary, submit by early February</mark>
- Prevents stress around meeting the deadline
- Allows time for the help desk or district IT staff to provide technical assistance if necessary
- Provides an opportunity to select or record a new video if candidates encounter an issue with their video
- Easier and faster to upload video since fewer candidates are using the platform and the local network

2024-2025 RESA Timeline

CORE Registration Opens	August 1, 2024
RESA Submission System Opens	October 1, 2024
CORE Registration Deadline[1]	November 15, 2024
RESA Submission Deadline[2]	April 4, 2025
RESA Score Reports Released[3]	October 2024 – May 4, 2025
Final Day to Download Score Reports	June 15, 2025

9. Check Your Work & Click the Submit Button

- Before submitting the RESA, candidates should use the Check Your Work Before You Submit checklist on page 24 of the RESA Guidebook to make sure their submission meets all the requirements.

- To complete the RESA, candidates need to click on the Submit button and answer the questions.

- Candidates must properly upload both forms and their video before they are able to click on the Submit button.

- Submission status displayed on platform

- No submission confirmation email

Submission and Scoring Policies

<mark>Check Your Work Before You Submit</mark>

For your submission to be scored, it must meet the following requirements:

☐ Before submitting, candidates must preview every page of their uploaded forms on the RESA Submission System to ensure the following:
  - Responses are visible and clearly legible.
  - Form templates have not been modified by inserting images, editing the questions, reordering the questions, changing the size of the response boxes, adding pages, or deleting pages.
    - The Teaching and Learning Context Form is one page.
    - The Video Commentary and Reflection Form is 12 pages, including the instructions on the first page.

☐ Video's sound, visual quality, and angle allow an assessor to clearly see and hear the students and Resident Educator. Not every student needs to be visible or heard; however, the video should include evidence of the Resident Educator's direct engagement with the students and the students' intellectual engagement during the lesson.

☐ Video evidence is authentic and unedited.
  - For the purposes of the RESA, a submitted video segment is considered edited if it has time lapses, breaks, changes in the speed of portions of the video, or any other modifications that make it more difficult to view and/or hear a portion of the submitted video segment.
  - If you have any questions about what is considered editing, please email support@teachforward.com <u>before submitting the RESA</u>.

☐ Video segment shows a lesson conducted in a single class period.

☐ Video segment portrays the learning outcomes stated in the Video Commentary and Reflection Form.

☐ Does not contain sensitive personally identifiable information (PII), which includes financial account numbers, medical information, Social Security numbers, driver's license numbers, and passport numbers.
  - Note: a submission will be scored if it contains directory information, which includes first and last names, street addresses, and phone numbers. In addition, a submission will be scored if it shows a school name, logo, and/or mascot.

☐ The teaching evidence and analysis submitted as part of this Lesson Reflection must be your work and yours alone. Any Resident Educator who cheats or tries to cheat on the RESA will receive a failing score and will be reported to the Office of Professional Conduct. **It is considered cheating to re-use forms or video evidence from any past RESA submission.**

☐ If you are in a co-teaching assignment and the other co-teacher is also submitting a Lesson Reflection, you are prohibited from using the same lesson in your Lesson Reflection.

Home
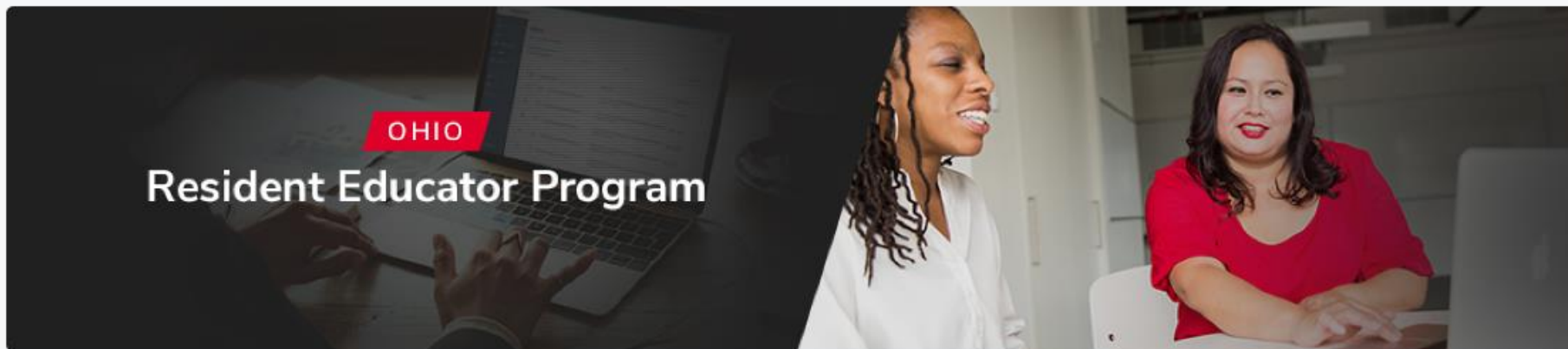
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(Coming Soon)

Premium Service:
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Request Info on Coaching

Ohio RESA Lesson Reflection

You are required to upload and submit your Lesson Reflection by Friday, April 5, 2024

Ohio RESA Lesson Reflection 2023-2024

📅 Due on Apr 5, 2024   📅 Submitted on Sep 21, 2023

Submission Status ➡️

Submitted   ✓ RESULTS AVAILABLE

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10. Meet with Virtual Instructional Coach

- Available at no cost for Resident Educators who submit the RESA and receive a Not Pass result
  - Resident Educators must email support@teachforward.com within 30 days of receiving their score report to schedule a coaching session.
  - Resident Educators will be able to select their coach from a pool of certified coaches.
- For all other educators, schools or districts have the option to pay for virtual instructional coaching sessions. For more information, email support@teachforward.com.

Score Reports

- <mark>Available 30 calendar days after completing the submission process</mark>
- Email notification from support@teachforward.com
- "Results Available" displayed on homepage
- Sample score report available on Resources page of ohioresa.com
- Meet with your facilitator, mentor, and/or PC to discuss your submission and score report
  - Area of Strength
  - Opportunity for Growth
  - Recommended Next Steps
- June 15, 2025: Final day to download score reports

TeachForward

Alex,

Your assessment results are now available. To view your results:

1. Log in to the platform
2. Click on the assessment
3. Go to the "Results" tab

Ohio RESA Lesson Reflection 2023-2024

Results Published on: Wed, Feb 21, 2024

LOGIN NOW

If you have any questions or need technical assistance, please contact the help desk at support@teachforward.com. If you no longer wish to receive these email notifications, you can change your email preferences by going to "Settings" on the platform.

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Resident Educator Program

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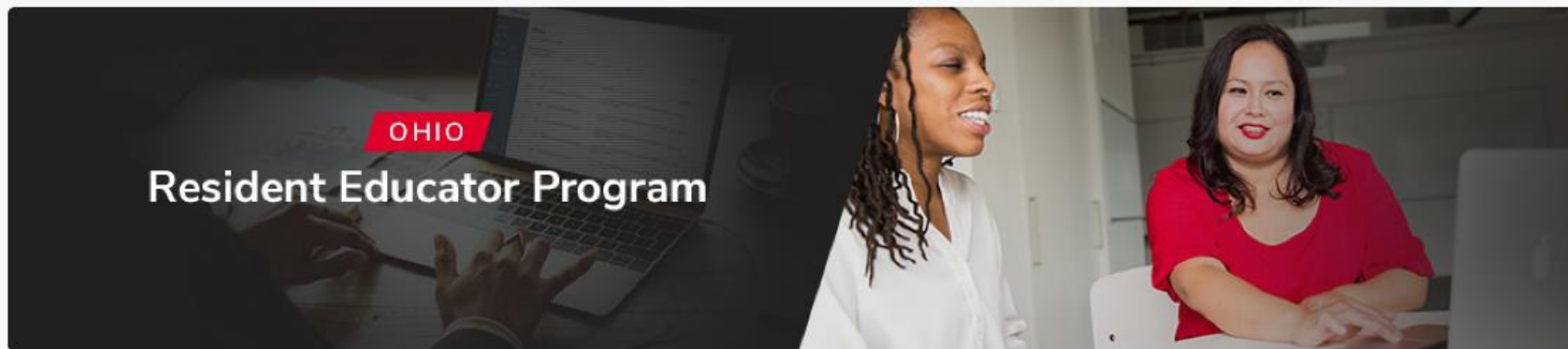
📅 Due on Apr 5, 2024   📅 Submitted on Sep 21, 2023

Submitted   ✓ RESULTS AVAILABLE

PS

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Ohio RESA Lesson Reflection 2023-2024

📅 Due on Apr 5, 2024   📅 Submitted on Sep 21, 2023

Submitted   ✓ RESULTS AVAILABLE

🔄 **RETAKE ASSESSMENT**

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📖 LIBRARY

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If you have any questions, please email the

TeachForward Help Desk: support@teachforward.com